

**Bachelor of Education - Special Education  
(Mental Retardation & Intellectual Disability)**

**B. Ed SE (MR/ID)**

**Programme Guide And Application Form**



**ACADEMIC SESSION 2025-2027**

**"SAGAR COLLEGE"**

*A Premium Institute For Teachers Training in Special Education*

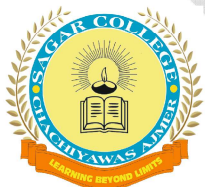
**A Unit of: Rajasthan Mahila Kalyan Mandal (RMKM)**

**"VISHAWAMITRA ASHRAM"**

**Village : Chachiyawas,**

**Sikar Road, Ajmer - 305023 (Rajasthan)**

**E-mail : sagarcollegeajmer@gmail.com**



**Ph. No.: 0145-2794480, M. No. 9414832350, 9351233501, 9351233544**

**Website : [www.rmkm.org.in](http://www.rmkm.org.in)**

**Recognized by**

**Rehabilitation Council of India (RCI), New Delhi**

**(A Statutory Body)**

**Ministry of Social Justice and Empowerment (Govt. of India)**

**Affiliated by**

**Maharshi Dayanand Saraswati University, Ajmer (Raj.)**





## In the Loving Memory of Mr. Sanjay K. Kaushik

**"OUR EFFORTS IN THE FIELD OF SPESEAIL EDUCATION ARE DEDICATED TO HIS LOVING SOUL !"**



Sanjay K. Kaushik

Mr. Sanjay K. Kaushik was born on 04.10.1967. With the inspiration of his father Mr. S. M. Kaushik, he stepped into special education and done Diploma in Mental Retardation (DMR) in the year 1989. He was one of four candidates who have done the course of DMR for the first time in Rajasthan state from National Institute for Mentally Handicapped, Mumbai. He worked for a decade in the field of special education specially with mental retardation. He has developed special schools through his deep knowledge and skills in mental retardation. He had a dream to develop human resource center, which will minimize the scarcity of special educators in the field of mental retardation in Rajasthan.

Today with his inspiration and blessings, organization has stepped into human resource development and is successfully running the foundation course and the Diploma in Special Education - Mental Retardation (D.Ed. SE -MR) and to move one step forward, organization has started the Bachelor in Education - Special Education (Mental Retardation and Intellectual Disability) (B.Ed.- SE- M.R. & ID).

### Vision

We envision a healthy and empowered society which values and treats all human beings equally and is capable of initiating and managing sustained development.

### About RMKM

Rajasthan Mahila Kalyan Mandal (RMKM) is a Registered Voluntary Organization working in the field of Women and Child development since 1975 in Ajmer District. It is being run by a group of Social Activists. Rajasthan Mahila Kalyan Mandal, was established in 1975 to provide immediate relief to the victims of the devastating flood that struck the Ajmer city. The organization paid special attention towards the poor families who became homeless during the flood on 18<sup>th</sup> July, 1975 in Ajmer. Since then it has developed expertise in wide range of development interventions, which were acquired through years of hard work and learning by dedicated staff in development.

RMKM is working in the field of Mental Retardation since 1988. RMKM is pioneer in the field of special education in Ajmer and nearby districts. Presently we are running the following centers:

|                                                  |                                                  |                                                  |                                                                           |                                                                                 |                                                                           |                                                                                                 |
|--------------------------------------------------|--------------------------------------------------|--------------------------------------------------|---------------------------------------------------------------------------|---------------------------------------------------------------------------------|---------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------|
| <br><b>Minu School,</b><br>Chachiyawas,<br>Ajmer | <br><b>Sanjay</b><br>Inclusive School,<br>Beawer | <br><b>Ummeed Day</b><br>Care Centre,<br>Pushkar | <br><b>Daksha-</b><br>The Ability<br>Handicrafts<br>Chachiyawas,<br>Ajmer | <br><b>Minu-Residential and</b><br>Respite Care Centre<br>Chachiyawas,<br>Ajmer | <br><b>Minu-Community</b><br>Based Rehabili-<br>-tation Program,<br>Ajmer | <br><b>ADWAIT-</b><br>Center for excellence<br>in Edu. & Therapy,<br>Panchsheel Nagar,<br>Ajmer |
|--------------------------------------------------|--------------------------------------------------|--------------------------------------------------|---------------------------------------------------------------------------|---------------------------------------------------------------------------------|---------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------|

### Registration Details

- Rajasthan Society Registration Act, No.: 19/AJM/87-88, Dated 04.09.1987
- FCRA Registration No.: 125410022, Dated 11.10.1989
- Social Justice and Empowerment, Department of Government of Rajasthan : 60/Jaipur/2001- 2002 Dated 24.06.2002
- National Trust, New Delhi: 2001/MR-MD/2001 Dated 20.03.2001

### About the RCI

Rehabilitation Council of India (RCI) has been set up under an Act of Parliament of 1992 and is inter alia empowered to regulate and standardize syllabi for all professionals needed for the special education or rehabilitation of the disabled.

### About the course

B.Ed. Special Education (Mental Retardation / Intellectual Disability) is a course affiliated to Maharshi Dayanand Saraswati University, Ajmer, Rajasthan and approved by the Rehabilitation Council of India New Delhi.

Indian school system is as vibrant and dynamic as is Indian Society. Both, Indian society (and hence) the Indian school system are full of strengths and challenges the essence of which is diversity. Coming together with diverse background is part of our growing up and our functioning in the society as adults. Diversities related to learning styles, multiple intelligences, personality profiles or study habits are a few of the factors yet to take their due place in classroom activities. Similarly diversities of abilities and hence of the related educational needs, too are waiting to be addressed properly in Indian classrooms.

The current curriculum B.Ed. Special Education is revisited to empower the special teachers/educators to ensure education of students of with disabilities in an inclusive, right-based and barrier free environment. It is in tune with the reforms in Indian education and teacher education system in general such as UNCRPD (2007), Draft RPWD Bill (2014), NCTE Notification of November 2014. It intends to place teacher education preparation in special education in the context of the larger picture. The prime intention is to develop a task force of the special teachers / educators who can deliver the best in all settings: inclusive, special, open or home based and in all the roles: classroom teacher, resource teacher, resource teacher, itinerant teacher or cross disability teacher facilitators.

### General Objectives of the course

The B.Ed. Spl. Ed. (Mental Retardation/Intellectual Disability and Inclusive Education) programme aims to develop Special Education teachers/Educators for children with disabilities for various settings (including Inclusive, Special, Open school and Home Based Education). This course will prepare human resources to acquire knowledge and develop competencies and skills to impart education and training effectively to children with Intellectual disability as well as all other children and thus being teachers for all children. After completing the B.Ed. Spl. Ed. (Mental Retardation/Intellectual Disability) programme the students will:

- a- Acquire knowledge & skills about human development, contemporary Indian education, and pedagogy of various school subjects and assessment for learning.
- b- Acquire knowledge & skills about nature and educational needs of children with specific disability.
- c- Develop conceptual understanding of education provisions and skills for working with children with various disabilities in Special and inclusive settings.
- d- Enhance knowledge and skills for professional development.

### Duration

The course duration will be two academic years. It will have 2 semesters per year

### Eligibility

B.A./B.Sc./B.Com or an equivalent degree at graduate level with Minimum 50% in the qualifying degree examination (45% marks for reserved category).

### Number of Seats

Total number of seats will be 30 per batch. Reservation will be applied as per the rules of State Government

### AWARD OF CERTIFICATE:-

The certificate of B.Ed. in Special Education (Mental Retardation & Inclusive Education) will be issued by Maharshi Dayanand Saraswati University, Ajmer, Rajasthan

### AFFILIATION

The course is affiliated to Maharshi Dayanand Saraswati University, Ajmer, Rajasthan

### SCOPE

The National Policy on Education 1986, which states (1) children with mild disabilities will be in regular schools, (2) children with severe disabilities will be in special schools, (3) vocationalization of education should be considered in school level, (4) teacher training programmes should be re-oriented to include children with special needs and (5) voluntary efforts must be encouraged. This being the case, the above programme will prepare teacher who can work effectively as resource room teachers in regular school and will have the competencies to teach children with all disabilities.

Further, the experience shows that the regular schools have been reluctant in starting resource rooms because of lack of trained manpower. This may also help in having a wider scope of employment of the special education teacher in the regular educational setting to act as a resource teacher. The course content includes organization and administration skills, thus preparing them to be in the position of Incharge of special schools. The curriculum also covers pre-vocational areas and involvement in community, thus preparing the teacher to plan for total educational programming for persons with mental retardation in the school going age.

### Admission Criteria & Procedure

Applications for admission will be screened and short-listed by a Committee constituted for this purpose. The merit list will be prepared based on the marks obtained in the above mentioned qualifying examination. Admission will be done on merit basis followed by an interview if required.

### Programme Fee

- Programme fees Payable at the time of admission is Rs. 72,000/- (Rupees Seventy Two Thousand Only) per year; payable only after the selection of the candidate within the date published by study center in form of cash/ DD in favor of Rajasthan Mahila Kalyan Mandal, Ajmer payable at Ajmer
- Candidate has to pay university fees at the time of examination. If he/she doesn't pay university fee he/she will not be entitled to sit for the examination.
- Programme guide and application form is available at the study center/ on web site on the payment of Rs. 750/- (Rs. Seven Hundred Fifty only). Those who are downloading the form from website will enclosed D.D. of Rs. 750/- (Rs. Seven Hundred Fifty only) on a favor of Rajasthan Mahila Kalyan Mandal, Ajmer and send dully filled self attested form on following address : *Rajasthan Mahila Kalyan Mandal, "Vishwamitra Ashram" Vill. Chachiyarwas, 4 Km. ahead of Janana Hospital, Distt. Ajmer 305023 Rajasthan*
- Trainee will deposit one time imprest amount of Rs. 5000/- at the time of admission which will be refunded after the deduction of miscellaneous expenses incurred during the course.

**Note: Fees may change according to rules of University & RCI, New Delhi. If candidate doesn't pay fees on time his/her admission will be cancelled**

### Hostel Facility

Separate Hostel facility for boy and girl is available in the college campus on first come first serve basis.

### Dress Code

Every trainee in the college has to wear uniform/dress code compulsorily.

### Bank Details

1. Name of Account - Rajasthan Mahila Kalyan Mandal
2. Name of Bank - INDIAN BANK (Kuchery Road, Ajmer) Pin Code-305001
3. Bank Account No. - 50206600707
4. IFSC Code - IDIB000A547



### RCI Certification

Successful candidate will possess a certificate of registration by Rehabilitation Council of India (RCI) which would authorize them to practice in the field of rehabilitation anywhere in India.

### General instructions on B.Ed. SE(MR/ID) Programme

The candidate once admitted in the course will not be allowed to leave the course under any circumstances. If the candidate still desires to leave the course due to any reason, total fees once deposited will not be refunded.

### Medium of Instruction and Examination

The medium of instruction and examination will be both Hindi and English.

### Checking before mailing Application Form with enclosures

Check before mailing the Application Form with enclosures for admission into the B.Ed. SE (MR and ID) Programme to the Study Centre whether you have the following documents in order

- \* Application Form duly filled with photographs affixed which are signed across by you and attested.
- \* Interview Card with photograph affixed and signed across by you.
- \* D.D. of Rs. 750/- in favor of Rajasthan Mahila Kalyan Mandal, Ajmer
- \* Attested photocopies of the certificates and mark-sheets in support of your educational qualification(s)
- \* Employment Certificate, if applicable
- \* Category certificate, if you are a SC/ST/OBC/SBC/PH candidate.
- \* Declaration form signed by you.
- \* **Post the documents only through speed post or registered A/D.**

### Schedule of Admission Process

|                                                            |                            |
|------------------------------------------------------------|----------------------------|
| Date of advertisement                                      | 20 <sup>th</sup> May 2025  |
| Application form available                                 | 20 <sup>th</sup> May 2025  |
| Last date for sale of application form                     | 31 <sup>th</sup> Oct. 2025 |
| Last date for receipt of filled in application forms       | 31 <sup>th</sup> Oct. 2025 |
| Counselling /Writing Exam/ Interview                       | 03 <sup>rd</sup> Nov. 2025 |
| Display of list of selected candidates (with waiting list) | 03 <sup>rd</sup> Nov. 2025 |
| Last date for submission of fee of selected candidates     | 08 <sup>th</sup> Nov. 2025 |
| Admission to wait list candidates                          | 13 <sup>th</sup> Nov. 2025 |
| Commencement of Course (As per RCI Guideline)              | 13 <sup>th</sup> Nov. 2025 |

**Note :-** The admission process will be as per the directions of Maharshi Dayanand Saraswati University Ajmer & RCI New Delhi.



Honoured with "Best State-Level Organization" by the Governor of Rajasthan, Mr. Prathibha Patil & Chief Minister, Mrs. Vasundhara Raje Sindhiya on 26<sup>th</sup> January 2007



Sulakshana Ramjanam Pandey Award by National Society for Equal Opportunity for the Handicapped India (NASEOH) MUMBAI- Justice Sujata Vasant Manohar Retired Judge of Supreme Court of India 9<sup>th</sup> Dec. 2017.



National Award for Almer Local Level Committee given by Mr. Mukul Wasnik, Centre Minister of Social Justice and Empowerment (Govt. of India), New Delhi



Awarded SBI Excellency in New Delhi on 30<sup>th</sup> May, 2011



On 14<sup>th</sup> July 2017, Social Achievers Award-2017 from G.I.P. Foundation at New Delhi.



Awarded at Pushkar Fair 2016 for best exhibition in "VIKAS PRADARSHINI" by Mr. Sanwamal Jat, Chairman, Kisaan Aayog, Mrs. Anita Bhadel, State Minister Women and Child Development, Mr. Suresh Singh Rawat, Parliament Secretary (Govt. of Raj.)



State-Level Best Organisation working In the field of Mental Retardation on 3<sup>rd</sup> December, 2009



Honoured on 34<sup>th</sup> National Conference of Professional Social Work organised by Central University of Rajasthan (CURAJ) on 24<sup>th</sup> February 2016.



## Academic /Hostel Facilities

### Academic Block



### Girls Hostel



### Boys Hostel





# Sagar College

FORM No. \_\_\_\_\_

**A Premium Institute For Teachers Training in Special Education****A Unit of: Rajasthan Mahila Kalyan Mandal (RMKM)**

Village Chachiyawas, Sikar Road, Ajmer (Raj) 305023

Ph. No. 0145-2794480, Mo. No. 9351233544, 9414832350 E-mail:sagarcollegeajmer@gmail.com

**Academic Session 2025-2027****Application Form For Admission of Bachelor Education Special Education  
(Mental Retardation & Intellectual Disability) B.Ed SE (MR/ID)**

FORM No. B.Ed. SE (MR/ ID) :

Affix  
your latest  
passport size  
photograph  
(4cm x 5cm)  
duly attested  
by you

1. Programme

**B.Ed. SE (MR/ ID)**

2. DD Details

| D.D. No. | DD Date |       |      |  |  |  | DD Amount<br>(in Rs.) | Issuing Bank<br>Name & Code |
|----------|---------|-------|------|--|--|--|-----------------------|-----------------------------|
|          | Date    | Month | Year |  |  |  |                       |                             |
|          |         |       |      |  |  |  |                       |                             |

3. Name

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4. Father's/ Husband's Name/

Mother's Name

(Strike out whichever is not applicable)

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5.a) Address for

correspondence

(Do not give Box no.  
address. Leave a blank  
box between each unit  
of address like House No.,  
Street Name P.O., etc.)

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Pin Code

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b) Candidate Mobile No.

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c) Parents Mobile No.

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d) E-Mail (if any) \_\_\_\_\_

6. Date of Birth

| Date |  | Month |  | Year |  |  |  |
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7. Nationality 

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8. Country of Residence 

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9. Sex (M/F) 

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10. Marital Status (Married/Unmarried)

11. Category (SC/ST/OBC/SBC/GEN) 

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12. Aadhar No. 

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13. Educational Qualifications : (Please attach attested photocopies of certificates/ degrees along with marksheet)

| Examination Passed      | Year of Completion | Subjects | % of Marks Obtained | Board/ University |
|-------------------------|--------------------|----------|---------------------|-------------------|
| 1.Matriculation         |                    |          |                     |                   |
| 2.Higher/ Sr. Secondary |                    |          |                     |                   |
| 3.Graduation            |                    |          |                     |                   |
| 4.Post - Graduation     |                    |          |                     |                   |
| 5.Other                 |                    |          |                     |                   |

14.

**In Service Parameters :**

*Level of Teacher*

*(A) Untrained*

*(B) Trained*

i) Nursery/ KG School

☐☐

ii) Elementary School

☐☐

iii) Secondary School

☐☐

iv) Higher Secondary School

☐☐

**Nature of Present Employment**

Regular /Temporary

| Name of School and Address | Type of School<br>Government/ Private | Post Held | Period of<br>Employment in<br>Years and Months |
|----------------------------|---------------------------------------|-----------|------------------------------------------------|
|                            |                                       |           |                                                |

**FORM : 2**

**Certificate of Employment**

Name of the Candidate : \_\_\_\_\_  
\_\_\_\_\_

Nature of Employment : \_\_\_\_\_  
\_\_\_\_\_

Period of Employment : \_\_\_\_\_  
\_\_\_\_\_

This is certify that above statement is correct to the best of my knowledge.

**Signature of Employing Authority**



**FORM : 3****Category Certificate**  
**(For SC/ST/OBC/PH candidates)**

This is to certify that Mr. / Ms. \_\_\_\_\_  
Son/ daughter/ wife of Shri \_\_\_\_\_ of Village \_\_\_\_\_  
Town \_\_\_\_\_ District \_\_\_\_\_ State/ U.T. \_\_\_\_\_  
belongs to \_\_\_\_\_ caste category which is recognized as a  
Scheduled Caste/ Scheduled Tribe/ OBC under the Constitution (Scheduled Caste Part C States) Order  
1951 read with the SC/ST lists (Modification) Order, 1956.

Mr./ Ms. \_\_\_\_\_ and his/her family reside in village Town  
\_\_\_\_\_ District \_\_\_\_\_ State/ U.T. \_\_\_\_\_

Signature of Tehsildar/ Commissioner/ District Magistrate

Place : \_\_\_\_\_

Name : \_\_\_\_\_

Date : \_\_\_\_\_

Seal/ Stamp : \_\_\_\_\_

**FORM : 4****DECLARATION BY APPLICANT**

I hereby declare that I have read and understood the conditions of eligibility for the programme for which I seek admission, I fulfill the minimum eligibility criteria and have provided necessary information in this regard. In the event of any information being found incorrect or misleading, my candidature shall be liable to cancellation by the university at any time and I shall not be entitled to refund of any fee paid by me to the university.

Date : \_\_\_\_\_

Signature of Candidate

**FOR RMKM OFFICE USE ONLY**

Received by 

|      |
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| POST |
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| HAND |
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Date of receipt of the Form \_\_\_\_\_

Eligible / Not Eligible \_\_\_\_\_

Signature of receiving Official



# Sagar College

**A Premium Institute For Teachers Training in Special Education**  
**A Unit of: Rajasthan Mahila Kalyan Mandal (RMKM)**

Village Chachiyawas, Sikar Road, Ajmer (Raj) 305023  
Ph. No. 0145-2794480, Mo. No. 9351233544, 9414832350 E-mail:sagarcollegeajmer@gmail.com

**Bachelor Education Special Education (Mental Retardation & Intellectual Disability)**  
**B.Ed SE (MR/ID)**  
**INTERVIEW CARD**

|                                                   |                 |  |  |  |  |  |  |  |  |  |  |  |
|---------------------------------------------------|-----------------|--|--|--|--|--|--|--|--|--|--|--|
| ROLL No.                                          | B.Ed SE (MR/ID) |  |  |  |  |  |  |  |  |  |  |  |
| To be fill by centre                              |                 |  |  |  |  |  |  |  |  |  |  |  |
| NAME :                                            |                 |  |  |  |  |  |  |  |  |  |  |  |
| FATHER'S AND MOTHER'S NAME :                      |                 |  |  |  |  |  |  |  |  |  |  |  |
| ADDRESS :                                         |                 |  |  |  |  |  |  |  |  |  |  |  |
| CONTACT NO. :                                     |                 |  |  |  |  |  |  |  |  |  |  |  |
| * To be fill by candidate                         |                 |  |  |  |  |  |  |  |  |  |  |  |
| <b>OFFICE USE ONLY</b>                            |                 |  |  |  |  |  |  |  |  |  |  |  |
| DATE OF WRITTEN TEST & INTERVIEW :                |                 |  |  |  |  |  |  |  |  |  |  |  |
| PLACE :                                           |                 |  |  |  |  |  |  |  |  |  |  |  |
| TIME :                                            |                 |  |  |  |  |  |  |  |  |  |  |  |
| Signature of<br>Co-ordinator with<br>office stamp |                 |  |  |  |  |  |  |  |  |  |  |  |

Form No.

Affix  
your latest  
passport size  
photograph  
(4cm x 5cm)  
duly attested  
by you

Signature of Candidate

**Note :**

- **TA & DA will not be paid for attending the written test & interview.**
- **You are advised to bring with you all the following original certificates :**
  1. Statement of marks of Graduation or equivalent examination
  2. Proof of date of birth (10<sup>th</sup> Class certificates)
  3. SC/ST/OBC/SBC/ Disabled certificate issued by competent authority.
  4. Certificate of higher qualifications.
  5. Certificate by a Govt. Medical Officer / Authority competent to issue certificate of disability designated by the State / Central Govt. certifying that the candidate is a sibling/Parent of Mentally Retarded Child.
  6. Experience certificate issued by the organization failing to which the weightage age given for the experience will be disallowed.
  7. Certificate of Special consideration viz. Sports/NCCA/ Scout & Guides / Governor Certificate.